

Subject: Green Schools Programme (GSP) Audit is now open!

Dear Principal,

You will be pleased to know that GSPAudit 2018 is now open for participation. Please read the following points before starting the Audit:

- If you are participating for the first time, please register at:
<http://www.greenschoolsprogramme.org/audit/18/register/>
- The GSP Audit 2018 is available at <http://www.greenschoolsprogramme.org/audit/18/login>
- All the levels of schools (primary, elementary, secondary, senior secondary) are welcome to participate in the Audit.
- If your **school has already registered for the GSP Audit** in the past,
 - You will **continue to use the same credentials** (username and password) to login. Username is the GSP coordinator's email id.
 - In case you **do not remember your password**, please click on '*Forgot password*' to generate a new one.
 - We hope you have downloaded the performance report of GSP Audit 2017. It is available on the GSP website (www.greenschoolsprogramme.org) - click on '*Download Reports and Certificates*'.
- In School Profile section, few information fields will not be editable as they were provided during registration. In case you want any change in those fields you will have to write to us at support@greenschoolsprogramme.org.
- You will have to finish the sections one by one. Please use navigation button given 'Next' at the end of each section so that your work gets saved and the progress bar gets updated.
- In case you need to make changes in any of the tables, please overwrite on the numbers and click outside the column once.
- Schools can also document the process by recording a short and simple video (less than 90 secs) and uploading on YouTube.com. This is not mandatory but interested schools can write to support@greenschoolsprogramme.org for instructions.
- The **deadline to submit the GSP Audit report is Oct 31, 2018**.
- Download the Green Schools Programme **free Mobile App** from play store (Android) to fill in the data. (Remember, data for all sections can be filled using the Mobile App, but for final submission of the audit, please submit from the laptop or desktop, but not the Mobile App).
- Tooltips and link to knowledge bank, given at the end of some questions, will help you to populate required/accurate data. We will also add audio clips for some questions to explain better.

CSE recognises schools who have improved their green performance over the past years' performance – **moving away from rankings to measuring impact**. In 2017, **four schools made it to the Changemaker category** for demonstrating significant improvement in their environmental footprint.

It's time for schools to gear up once again and audit the consumption of natural resources within your premises. We hope your school completes the online audit report and submits by the deadline to become a Green School.

Benchmark, Bring Change and Measure Impact! More than 3000 schools were part of the GSP network in 2017 and 1200 schools submitted the audit. We look forward to all schools submitting the GSP audit in 2018.

Wishing you a great GSP Audit 2018!

Regards,

The GSP Team

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